

## **Map Printing Instructions For .PDF files**

1. Open file by either double clicking on icon or through the “Open File” command in Adobe Acrobat Reader. (If you do not have Adobe Acrobat Reader, you can not view these files.)
2. After opening the file, use the “Zoom” tool to locate the area you want to print. If you want to print the whole map, do not zoom in.
3. Adjust the image until it appears on the screen exactly the way you want it to print.
4. Select the “Print” command.
5. When the printer dialog box comes up on the screen, click on “Current View” and then under the “Print Scaling” pull down menu, select “Fit to Printer Margins”.
6. You should see a mini, preview image of the area you want to print on the right side of the printer dialogue box.
7. If the preview image looks right, press the “OK” button.
8. If the image does not print accurately, return to step 2 and go through the steps again.